

Full time Position 40 hours a week Development services & Environmental Development

Job Title: Designated Representative / Septic Inspector

Salary: Up to \$42,000 with a current DR license

Hours: 8 hrs. a day Mon through Friday

Benefits: Vacation, Sick Leave, Holidays, Health Insurance

Requirements:

- ⊗ Have OSSF (On-Site Septic Facility) license
- ⊗ Possess a valid Texas Driver's License ⊗ Knowledge of principles and practices of environmental sanitation.
- ⊗ Knowledge of federal, state, and local laws pertaining to public health
- ⊗ Skill in oral and written communications
- ⊗ Ability to maintain accurate records and prepare reports
- ⊗ Ability to deal tactfully and effectively with the public
- ⊗ Ability to perform a variety of physical movements such as walking, climbing, crawling, kneeling, seeing, squatting, stooping, and twisting of the body
- ⊗ Must have Excel/Word experience.
- ⊗ Must be friendly and cooperative;
- ⊗ Must have ability to multi-task handle pressure and interruptions,
- ⊗ Must have a strong work ethic and be of good moral character;
- ⊗ Must have the ability to read and interpret Regulations and apply them fairly.

Responsibilities:

- ⊗ Inspect septic systems to enforce health and nuisance codes and issue permits ⊗ Prepare written reports on inspection findings and any violation of regulation
- ⊗ Prepare citations for legal action and testify in court as needed.
- ⊗ Perform any other clerical duties necessary for the efficient operation of the office

Applications with resumes must be submitted to:

Development services

1203 E. Sam Rayburn Dr.

Bonham TX 75418