



Meeting Minutes

Job: 50-18-1705 Fannin CCH
Location: 101 E. Sam Rayburn Drive
 Bonham, TX 75418

Meeting: Owner/Architect/GC # 1
Date: 5/2/18
Start Time: 11:00

Attendees

Attended

- | | |
|--|---|
| <input checked="" type="checkbox"/> Judge "Spanky" Carter (FANNIN) | <input checked="" type="checkbox"/> Stan Barker (FANNIN COUNTY) |
| <input checked="" type="checkbox"/> Jill Edwards Holmes (FANNIN COUNTY) | <input checked="" type="checkbox"/> Alicia Whipple (FANNIN COUNTY) |
| <input checked="" type="checkbox"/> Sherry Zindars (FANNIN COUNTY) | <input checked="" type="checkbox"/> James Malanaphy (Texas Historical Comm) |
| <input checked="" type="checkbox"/> David Chase (ArchiTexas) | <input checked="" type="checkbox"/> Anne Stimmel (ArchiTexas) |
| <input checked="" type="checkbox"/> Matthew Manske (MEPCE) | <input checked="" type="checkbox"/> Steven Villanueva |
| <input checked="" type="checkbox"/> Travis Sellers (Phoenix I Restoration & Constr.) | |

Item	Description	Responsible	Due Date	Closed
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New Business

1-1	Construction Progress Comments on 5/2/2018: - Steve Villanueva provided construction progress overview.			<input type="checkbox"/>
1-2	Schedule Review Comments on 5/2/2018: - Reviewed construction schedule.			<input type="checkbox"/>
1-3	Submittal Log Review Comments on 5/2/2018: - Submittal log reviewed. - Project photos will be uploaded to DropBox.			<input type="checkbox"/>
1-4	Masonry Cleaning Status Comments on 5/2/2018: - Reviewed results from completed cleaning mockups. No products produced acceptable results. - ArchiTexas passed THC product recommendation on to PIRC of PES-51 by phone earlier in the week. PIRC has located material and will have delivery by end of week for mock up. - PIRC has had success removing the mastic with Prosoco's Fast Acting Stripper and will present in next round of mock ups. - James Malanaphy brought product data for Elephant Snot stripper. PIRC will source and include in next round of mockups. - Jill Holmes has requested mastic breakdown and recommended strippers from testing lab. Info will be forwarded when available. - PIRC will arrange next mockup review meeting for next week.			<input type="checkbox"/>
1-5	RFI #2 - Handrails and ADA Ramp Comments on 5/2/2018: - RFI and response reviewed.			<input checked="" type="checkbox"/>

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1-6	RFI #3: 3rd Floor Ceilings Comments on 5/2/2018: - RFI and response reviewed.			<input checked="" type="checkbox"/>
1-7	Change Order Proposal #1 Comments on 5/2/2018: - COP reviewed and discussed.			<input type="checkbox"/>
1-8	Pay Applications Comments on 5/2/2018: - Pay App #1 reviewed. - PIRC will provide additional info on each line to correlate to the THC Budget form. - PIRC to provide updated Pay App #1 Photos			<input type="checkbox"/>
1-9	Coordination Comments on 5/2/2018: - County will continue to tour the building and will coordinate with Steve Villanueva. - City is having an event on May 5th. PIRC will board up entry doors and ensure all gates are locked.			<input type="checkbox"/>
1-10	Maintenance of Project Record Documents Comments on 5/2/2018: - PIRC is maintaining documents with daily updates.			<input type="checkbox"/>

Meeting adjourned at 11:50.

Next meeting at 10:30 on Tuesday, May 22, 2018.

The preceding is assumed to be a complete and correct account of the items discussed, directions given, and conclusions drawn, unless this office is notified to the contrary by the next regular meeting. If no notification is received, these minutes will be deemed an accurate account of the meeting.

Prepared by: Travis Sellers

Copy To: Dale Sellers (Phoenix I Restoration & Constr.)