

Meeting Agenda

Project	Fannin County Courthouse Phase II Interior & Exterior Restoration
Project No.	#1737
Purpose	Pre-Bid Conference
Date	October 2, 2018

- I. Introductions
 - A. Sign-in sheet
 - B. Project Personnel
 1. Owner: Fannin County
Contact: Fannin County Purchasing
903.583.0054
fcch@fanninco.net
 2. Texas Historical Commission
Contact: James Malanaphy, Project Reviewer
512.475.3285
james.malanaphy@thc.state.tx.us
 3. Architect: Architexas
Contact: David Chase, Principal
214.748.4561
dchase@architexas.com
Contact: Anne Stimmel, Project Architect
astimmel@architexas.com
Contact: Renee Bresson, Project Architect
rbresson@architexas.com
- II. Overview of Bidding Procedures, Requirements & Schedule
 - A. RFP Deadlines
 - B. Access to Drawings
 - C. Bidding Q&A
 1. Submit questions in writing to Fannin County Purchasing by 3pm on October 9th.
 2. Architexas will respond via Addendum by October 16th.
 3. Proposals must be submitted to Fannin County by 1:30pm on October 23rd.
 4. Expected selection and award by November 6th.
 - D. Bid Evaluation Criteria

1. Price	35%
2. Delivery Schedule	25%
3. Past Experience	15%
4. References	10%
5. Proposed Subcontractors	15%
 - E. Project Schedule 600 calendar days

III. Summary of Work

- A. Phase II of II for the full restoration of the 1888 courthouse.
- B. Project is part of the Texas Historical Courthouse Preservation Program (THCPP).
- C. Secretary of the Interior's Standards for the Treatment of Historic Properties apply to this project.
- D. Project will be reviewed by THC.
- E. Work includes interior and exterior restoration:
 - 1. Restore exterior and interior to 1888 appearance.
 - 2. Selective demolition of roof and support structure. Provide weathertight enclosure during roof removal.
 - 3. Masonry cleaning and restoration. Utilize original quarry for limestone replacement.
 - 4. Alternate #1 - restore site to 1888 appearance.
 - 5. Determine spot elevations on site once sidewalks are removed.
 - 6. Provide foundation waterproofing system.
 - 7. Provide ADA access at basement level.
 - 8. Provide new traction elevator.
 - 9. Tower to be sole source.
 - 10. Dry in building prior to tower installation.
 - 11. New flooring throughout. Determine finish floor levels.
 - 12. Reconstruct original cast iron stairs.
 - 13. Reconstruct courtroom balcony.
 - 14. Provide new doors and windows to match historic appearance.
 - 15. Vault door restoration.
 - 16. Provide new courtroom furnishings.
 - 17. Provide all new MEP systems.
- F. Reports for Reference (included in Project Manual).
 - 1. Geotechnical Report
 - 2. Environmental Reports
 - 3. Historical Paint and Finish Analysis Report
 - 4. Masonry Conservation Report
 - 5. Acoustical Report

IV. General Questions

V. Tour of the Building

VI. Tour of the Original Quarry