

## Meeting Agenda

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<b>Project</b>	Fannin County Courthouse Phase II Interior & Exterior Restoration
<b>Project No.</b>	#1737
<b>Purpose</b>	Pre-Proposal Conference
<b>Date</b>	November 13, 2018

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- I. Introductions
  - A. Sign-in sheet
  - B. Project Personnel
    1. Owner: Fannin County  
Contact: Fannin County Purchasing  
903.583.0054  
[fcch@fanninco.net](mailto:fcch@fanninco.net)
    2. Texas Historical Commission  
Contact: James Malanaphy, Project Reviewer  
512.475.3285  
[james.malanaphy@thc.state.tx.us](mailto:james.malanaphy@thc.state.tx.us)
    3. Architect: Architexas  
Contact: David Chase, Principal  
214.748.4561  
[dchase@architexas.com](mailto:dchase@architexas.com)  
Contact: Anne Stimmel, Project Architect  
[astimmel@architexas.com](mailto:astimmel@architexas.com)  
Contact: Renee Bresson, Project Architect  
[rbresson@architexas.com](mailto:rbresson@architexas.com)
- II. Overview of Bidding Procedures, Requirements & Schedule
  - A. RFP Deadlines
 

1. RFP for Construction Manager Services released	11/06/18
2. Courthouse Tour	11/13/18
3. Deadline for Submission of Proposals	11/27/18
4. Interviews	12/03/18
5. Commissioner Court approval	12/11/18
6. Pre-Construction Services begin	12/17/18
7. Anticipated Construction Start Date	03/01/19
  - B. Access to Drawings
    1. Architexas  
ATTN: Renee Bresson  
1907 Marilla St. 2<sup>nd</sup> Floor  
Dallas, Texas 75201  
214-748-4561  
[rbresson@architexas.com](mailto:rbresson@architexas.com)

C.	Proposal Selection Criteria	
1.	Firm Profile	15 points
2.	Professional Organization	15 points
3.	Project Experience & References	15 points
4.	Construction Management Approach	15 points
5.	Preconstruction Services Fee	20 points
6.	Construction Services Fee %	20 points
	TOTAL POINTS POSSIBLE =	100

D. Project Schedule 600 calendar days

### III. Summary of Work

- A. Phase II of II for the full restoration of the 1888 courthouse.
- B. Project is part of the Texas Historical Courthouse Preservation Program (THCPP).
- C. Secretary of the Interior's Standards for the Treatment of Historic Properties apply to this project.
- D. Project will be reviewed by THC.
- E. Work includes interior and exterior restoration:
  - 1. Restore exterior and interior to 1888 appearance.
  - 2. Selective demolition of roof and support structure. Provide weathertight enclosure during roof removal.
  - 3. Masonry cleaning and restoration. Utilize original quarry for limestone replacement.
  - 4. Alternate #1 - restore site to 1888 appearance.
  - 5. Determine spot elevations on site once sidewalks are removed.
  - 6. Provide foundation waterproofing system.
  - 7. Provide ADA access at basement level.
  - 8. Provide new traction elevator.
  - 9. Tower to be sole source.
  - 10. Dry in building prior to tower installation.
  - 11. New flooring throughout. Determine finish floor levels.
  - 12. Reconstruct original cast iron stairs.
  - 13. Reconstruct courtroom balcony.
  - 14. Provide new doors and windows to match historic appearance.
  - 15. Vault door restoration.
  - 16. Provide new courtroom furnishings.
  - 17. Provide all new MEP systems.
- F. Reports for Reference (included in Project Manual).
  - 1. Geotechnical Report
  - 2. Environmental Reports
  - 3. Historical Paint and Finish Analysis Report
  - 4. Masonry Conservation Report
  - 5. Acoustical Report

### IV. General Questions

### V. Tour of the Building