

# FANNIN COUNTY OFFICES AND OPERATIONS

**Please call ahead for all offices! – Thank you.**

## **District Attorney**

BE ADVISED that due to the outbreak of Coronavirus COVID-19 the Fannin County Criminal District Attorney's Office will be closed to the public and all non-essential personnel until further notice.

Staff will continue to be available to law enforcement and to the general public by appointment. Whenever possible, inquiries should be directed to attorneys or staff by telephone or email rather than in-person appointment.

**NOTE:** law enforcement may continue to file cases with the criminal district attorney's office in person, by appointment.

The office will remain available from 8:00 a.m. to 5:00 p.m., Monday-Friday. Requests for appointments may be made online at [mdhill@fanninco.net](mailto:mdhill@fanninco.net) or by telephone at 903-583-7448.

We remain committed to assisting the citizens and the law enforcement community of Fannin County, and we apologize for any inconvenience this may cause. Please contact us if you have any questions.

Richard E. Glaser

Fannin County Criminal District Attorney

## **District Clerk**

Due to the Corona Virus COVID-19 the Fannin County District Clerk's Office will **NOT** have face to face contact with the public until further notice!

You can submit request for copies by email to [dcrecords@fanninco.net](mailto:dcrecords@fanninco.net) or call 903-583-7459.

The office is available by phone from 8am to 4:30pm for any request dealing with the District Clerk's Office. You may also email the appropriate clerk below for specific request. If you need to file a document, please call 903-583-7459 for more detailed direction.

Sally Fife, Chief Deputy  
[sjfife@fanninco.net](mailto:sjfife@fanninco.net)

DWOP Civil/Family

Melissa Green, Deputy  
[mgreen@fanninco.net](mailto:mgreen@fanninco.net)

Criminal

Cheryl Dane, Deputy  
[cmdane@fanninco.net](mailto:cmdane@fanninco.net)

Family Cases

April Gibbs, Deputy  
[agibbs@fanninco.net](mailto:agibbs@fanninco.net)

Criminal efile

## FANNIN COUNTY OFFICES AND OPERATIONS

Jenifer Ballard, Deputy  
[juballard@fanninco.net](mailto:juballard@fanninco.net)

Appeal, Post-Conviction Writs, Jury Clerk

Jennie Little, Deputy  
[jlittle@fanninco.net](mailto:jlittle@fanninco.net)

Tax Cases

Nicola McConnell, Deputy  
[nmccconnell@fanninco.net](mailto:nmccconnell@fanninco.net)

Civil Cases, Attorney General Cases, Expunction Cases

Fran Matchett, Deputy  
[dcrecords@fanninco.net](mailto:dcrecords@fanninco.net)

Inmate mail, Record Search, Copies, Passports

Emily Love, Deputy  
[elove@fanninco.net](mailto:elove@fanninco.net)

Criminal Clerk

Sorry for any inconvenience this may cause!

Please feel free to call us with any questions, we are here to help.

Nancy Young

Fannin County District Clerk

### **Bond Supervision**

Bond Supervision Office is working as normal.

Sat, Sun and Mon – CLOSED

Tue, Wed and Thur – 7:30 am – 6:30 pm, or until all clients are taken care of

Fri – 7:30 am – End of Friday's Court

903/583-5438

[dlester@fanninco.net](mailto:dlester@fanninco.net)

### **Justice of the Peace, Precinct 3**

Fannin County Justice of the Peace, Precinct 3 Judge

Kenneth "Kenny" Karl

(Physical) 711 State Hwy 56

Windom, Texas 75492 Phone:903-378-0015

Fax: 903 429-4405

E-Mail: [jp3@fanninco.net](mailto:jp3@fanninco.net)

(Mail) P.O. Box 86

Honey Grove, Texas 75446

March 20,2020 Fannin County, Texas

Justice of the Peace Precinct 3 Hours of Operation and Services

Until directed by higher authority, the Office of Justice of the Peace, Fannin County Precinct 3 will operate the office by being physically present 8:00am to 5:00pm as much as possible to answer

## FANNIN COUNTY OFFICES AND OPERATIONS

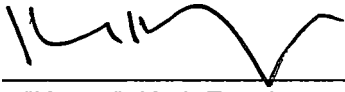
phones, fax, e-mails and those individuals that appear in person.

Telephone: 903 378-0015, Fax: 903 429-4405, E-Mail: [JP3@fanninco.net](mailto:JP3@fanninco.net)

As well as most needed forms being accessible on the County Web Site;  
[www.co.fannin.tx.us/page/fannin.justice](http://www.co.fannin.tx.us/page/fannin.justice) then scroll to Precinct 3 Justice of the Peace Judge  
Kenny Karl. Court forms and even payment on-line can be found there.

There is very little that cannot be handled by current technology so please contact the Office by any of  
the above means to limit both your and our contact with others during this time of Social Distancing. I  
apologize for any inconvenience and will lessen that in any way possible should you contact the Office.

Respectfully,



Kenneth "Kenny" Karl Fannin  
County, Pct. 3 Justice of the  
Peace

### Justice of the Peace, Precinct 2

In the office from 2 to 5 each day unless called out for inquest. Clerk(s) will monitor calls from home.  
Outer doors will be unlocked. Clerks will be in the office 8 to 11 each day. They will be catching up  
on paper work from the previous day. Inner doors will be locked. Phones may be forwarded to  
homes until 04/06/2020 or until the emergency declaration is lifted. 903-587-2846 or  
[jp2@fanninco.net](mailto:jp2@fanninco.net).

Bob Clemons

### Juvenile Probation

Fannin County Juvenile Probation will be "accessible" to the public by appointment only. At this time  
we are not seeing probationers or their parents face to face unless its emergent. Someone will be in  
the office during regular hours but we will be working remotely when we can and rotate office hours to  
minimize contact.

We are on-call 24/7 for law enforcement as usual. Our office phone number is 903-583-7491.

Our emails are:

Brandon Caffee                    [bcaffee@fanninco.net](mailto:bcaffee@fanninco.net)

Ashely Speed                    [aspeed@fanninco.net](mailto:aspeed@fanninco.net)

Landon Liebel                    [lliebel@fanninco.net](mailto:lliebel@fanninco.net)

If you have questions, please do not hesitate to contact me. – Brandon Caffee

# FANNIN COUNTY OFFICES AND OPERATIONS

## Justice of the Peace, Precinct 1

The JP1 office will remain available to the public from 8-4. Mon-Fri. We encourage everyone to contact us by phone, fax or email so that a physical appearance can be avoided if possible. We remain dedicated to meet the needs of the public without putting anyone at risk during these trying times. The court will have leniency with any deadlines you may be faced with, please call the court and specific arrangements can be made on a case by case basis.

You can find all our forms on the county website as well as online payment information. Go to [www.co.fannin.tx.us](http://www.co.fannin.tx.us) and visit the Justice of Peace Department.

903-583-7489 phone 903-583-2803 fax or email- [jp1@fanninco.net](mailto:jp1@fanninco.net)

Judge Royce W Smithey  
Justice of the Peace, Pct 1

## County Court at Law

Hours will vary on a daily basis. Please email [lqibbs@fanninco.net](mailto:lqibbs@fanninco.net) or leave a message at 903-583-9258. If no one answers, you will receive a return call within 24 hours.

Judge Butler

## Treasurer

Treasurer' office hours are 8:00am to 5:00pm Monday thru Friday. Closed for lunch 12 to 1.

Office phone number 903-583-7457

Contact info [dwoodson@fanninco.net](mailto:dwoodson@fanninco.net)

[clhaggard@fanninco.net](mailto:clhaggard@fanninco.net)

Thanks, David Woodson

## Purchasing

Purchasing is being handled remotely at this time, 8-5 Monday thru Friday. Email requisitions to [mcase@fanninco.net](mailto:mcase@fanninco.net).

## FANNIN COUNTY OFFICES AND OPERATIONS

### Extension Office

Texas A&M AgriLife Extension will be closed to the public at this time. Agents and County Support staff will continue to serve the public via phone, email and through various online platforms.

**Bethany Arie**

(903) 583-7453 ext. 1

[Bethany.arie@ag.tamu.edu](mailto:Bethany.arie@ag.tamu.edu)

**Jessica Richards**

(903) 583-7453 ext. 3

[Jessica.richards@ag.tamu.edu](mailto:Jessica.richards@ag.tamu.edu)

**Cody Maxwell**

(903) 583-7453 ext. 2

[Cody.maxwell@ag.tamu.edu](mailto:Cody.maxwell@ag.tamu.edu)

**Karen Biggers**

(903) 583-7453 ext. 4

[Karen.biggers@ag.tamu.edu](mailto:Karen.biggers@ag.tamu.edu)

Bethany Arie, M.S.

CEA-FCH/4-H

(903) 583-7453

Texas A&M AgriLife Extension Service

Fannin County

2505 N. Center Street

Bonham, TX 75418

### Tax Assessor-Collector

Office hours: 8-4:45

Lobby closed to the public – no face to face contact.

Customers can do registration renewals over the phone, internet or mail. We have a drop box at our front door for mail, UPS and Fed Ex.

Reminder to all that the Governor issued an extension on March 16 on renewals due in March or later and title transfers until 60 days after the state of emergency is lifted.

Phone: 903-583-7493; Email: [gyoung@fanninco.net](mailto:gyoung@fanninco.net); Internet Renewals: [www.TXDMV.gov](http://www.TXDMV.gov)

**Gail Young**

**Fannin County Tax Assessor-Collector**

**903-583-7493**

### Auditor

## FANNIN COUNTY OFFICES AND OPERATIONS

Auditor's Office is working as normal. Regular scheduled hours 8-5, closed for lunch 12-1.

903-583-7451 or

[awhipple@fanninco.net](mailto:awhipple@fanninco.net)

[smzindars@fanninco.net](mailto:smzindars@fanninco.net)

[ygeesaman@fanninco.net](mailto:ygeesaman@fanninco.net)

[ap@fanninco.net](mailto:ap@fanninco.net)

Alicia Whipple

### **Development Services**

East Annex is closed to the public. DPS is closed. Currently employees are available from 8-5 for now. We are accepting documents by email and fax only. Contact info: Office: 903-449-4220 [lhuffman@fanninco.net](mailto:lhuffman@fanninco.net)

Lita Huffman

Development Services Director

### **Fannin County Indigent Health Care**

FCIHC Program Office- Request applications by phone 903-583-2915. Return application with copies of supporting documents by mail. Normal working hours.

Jean Siebenthall

FCIHCP Coordinator

1203 E. Sam Rayburn Dr.

Bonham TX 75418

Phone 903-583-2915

Fax 903-583-9281

e-mail [fannincoihc@fanninco.net](mailto:fannincoihc@fanninco.net)

### **Environmental Development**

East Annex is closed to the public. DPS is closed. Currently employees are available from 8-5 for now. We are accepting documents by email and fax only.

Hours: M-F, 8-5 903-583-7495 Fax: 903-583-9281 [septicinspector@fanninco.net](mailto:septicinspector@fanninco.net)

**FANNIN COUNTY OFFICES AND OPERATIONS**  
**Veteran Services**

**Office Hours**

Monday - Friday

8am – 4pm

**Procedures**

Fannin County Veteran Services will be operating remotely, and will not be seeing clients, in-person until further notice. Assistance will be provided via email and telephone. The primary goal is to provide assistance, as long as possible, as well as can be expected for our veterans and their families during this crisis. Out-of-county, and/or out-of-state clients will be referred back to the state veteran services office in the county and state that they reside in.

**Contact Information**

[vso@fanninco.net](mailto:vso@fanninco.net)

(903) 583-2111 x 36390

**Paul Chandler, cvso**

**Fannin County Veteran Services**

Sam Rayburn Memorial Veterans Center

1201 E. 9<sup>th</sup> St.

Bonham, Texas 75418

903.583.2111 x 36390 (Office)

[Webpage](#)

**County Clerk**

Hours are 8:00 – 5:00 M - F by Appointment Only.

Phone: 903.583.7486

Fax: 903.640.4241

Probate: 903-640-2008

Criminal Deputy: 903-583-8502

[countyclerk@fanninco.net](mailto:countyclerk@fanninco.net)

[elections@fanninco.net](mailto:elections@fanninco.net)

**FANNIN COUNTY OFFICES AND OPERATIONS**  
**Fannin County Adult Probation Services**

Fannin County CSCD will operate 5 days a week from 8-5, with reduced staff each day.

Our office contact is as follows:

903-583-7446

or

Debra Roberts	<a href="mailto:droberts@fannincoapd.net">droberts@fannincoapd.net</a>
Corey Baker	<a href="mailto:cbaker@fannincoapd.net">cbaker@fannincoapd.net</a>
Mark Mosley	<a href="mailto:mmosley@fannincoapd.net">mmosley@fannincoapd.net</a>
Kris Maxey	<a href="mailto:kmaxey@fannincoapd.net">kmaxey@fannincoapd.net</a>
Patti Andrews	<a href="mailto:pandrews@fannincoapd.net">pandrews@fannincoapd.net</a>
Kirsty Carroll	<a href="mailto:kcarroll@fannincoapd.net">kcarroll@fannincoapd.net</a>
Pam Wilson	<a href="mailto:pwilson@fannincoapd.net">pwilson@fannincoapd.net</a>
Kassidy Krodle	<a href="mailto:kkrodle@fannincoapd.net">kkrodle@fannincoapd.net</a>

Voice mail option for each person is also available through the main number.

Thank you,

***Debra Roberts***

***Director***

***Fannin County CSCD***

**[droberts@fannincoapd.net](mailto:droberts@fannincoapd.net)**

**903-583-7446**

**903-583-1139 fax**

**Constable Precinct 3**

Monday through Friday 8am to 5pm  
Please contact Fannin County dispatch or call 903-227-0565  
Respectfully,  
Kevin Mayberry  
Constable Pct 3

**Constable Precinct 2**

Hours vary: Please refer to JP, Pct 2 for hours and contact information. You may also contact the Sheriff's office to reach Constable Precinct 2 at: 903-583-2143.



# FANNIN COUNTY OFFICES AND OPERATIONS

## Constable Precinct 1

Hours vary: Please refer to JP, Pct 1 for hours and contact information. You may also contact the Sheriff's office to reach Constable Precinct 1 at: 903-583-2143.

## 336<sup>th</sup> District Court

### **336<sup>th</sup> District Court Operations Limited during Covid-19 Emergency**

**By Laurine J. Blake, Presiding Judge**

As the Coronavirus Covid-19 situation unfolds, the Courts receive directives from the Texas Supreme Court, Texas Court of Criminal Appeals and the Governor of the State of Texas. The current Orders under which the 336<sup>th</sup> District Court operates provide the following:

Courts, by law, must remain open to handle essential proceedings. Please be advised, the **336<sup>th</sup> District Court remains open to handle essential matters**, including, but not limited to Temporary Restraining Orders, Emergency Removal proceedings related to Child Protective Services cases, Juvenile Detention Hearings, and Protective Order hearings. These proceedings may be heard using **Zoom technology**, as appropriate. When a hearing is held via Zoom, there is no limit on the number of participants. However, if an essential proceeding is held in-person and open court, **in no event will the hearing exceed ten (10) people**, consistent with the Governor's Executive Order and the Emergency Orders of the Court of Criminal Appeals and Texas Supreme Court.

Non-essential proceedings have been delayed until at least April 1, 2020. After April 1, all non-essential proceedings will be eligible for hearing through Zoom technology. The attorneys and litigants will be notified of the hearing times and process to participate remotely, using Zoom technology. This process shall be followed until May 1, 2020.

All jury trials in the 336<sup>th</sup> District Court have been canceled through May 1, 2020. If you have received a jury summons for March 23, 2020, April 6, 2020 or April 13, 2020 jury trials, you are excused and not required to report to court.

The 336<sup>th</sup> District Court Judge and Staff remain available from 8:00 a.m. – 5:00 p.m. Monday through Friday by phone (903) 583-2863 and email [336DistrictCourtCoordinator@fanninco.net](mailto:336DistrictCourtCoordinator@fanninco.net) to answer any questions and facilitate case settings. The Judge will review files as transferred to the Court's Chambers by the District Clerk's Office and make decisions as needed. Additionally, the Judge remains available to law enforcement for review of search and arrest warrants as well as available to CPS for review of removal requests.

Please stay safe and healthy! For information on how to prevent the spread of Covid-19, please go to [www.cdc.gov](http://www.cdc.gov)